



2020-2021 BUDGET

TOWN COUNCIL

**Mayor Charles Gregory Cummings
Mayor Pro-Tem Randall C. Jones
Councilman Ryan Sampson
Councilman Larry D. McNeill
Councilwoman Theresa Locklear**

PREPARED BY: TYLER W. THOMAS, MANAGER

May 29th, 2020

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Honorable Mayor Cummings and Members of Pembroke Town Council:

Attached for your consideration is the proposed spending plan for the Town for Fiscal Year 2021. The FY 2020-2021 budget, including revenues for each Fund and expenditures for each Department, has been prepared in accordance with the North Carolina Local Government Budget and Fiscal Control Act and in conformity with the guidelines provided by the North Carolina Local Government Commission.

Presented for your consideration is a total budget in the amount of \$6,082,237, a two percent reduction compared to the prior year. Proposed General Fund expenditures would appropriate \$3,300,327 whereas the Water & Sewer Fund proposed appropriation is \$2,782,000. The General Fund appropriation total is balanced without an increase in the ad valorem tax rate of \$(.64) per \$100 valuation. Pembroke's current billable ad valorem taxable value is \$1,221,873. It is anticipated that approximately \$1,075,000 in current ad valorem revenue will be collected in the 2020-2021 Fiscal Year. To date, 92% of billed 2019-2020 taxes have been collected. Due to the impacts experienced as a result of the coronavirus—and the projected possibility of a continued economic downturn—revenues are expected to decline from the prior year. For this reason, the Town anticipates collecting approximately \$720,000 in local sales tax distributions over the next year, representing a reduction of about 5 percent. Together, ad valorem tax revenues and local sales tax revenues comprise about 57% of General Fund Revenues.

To balance the general fund budget, I am proposing the use of \$140,000 in fund balance (savings). Nevertheless, due to conservative budgeting, increased operational efficiency, and new revenue sources it is not anticipated that the entire fund balance appropriation will be used. Though fund balance has been appropriated in each of the last few budgets, it has not been used and the Town's net savings position has increased each year.

Within the Water & Sewer Fund, Fund 30, the predominant and primary source of revenue is the Town's water and sewer billing collections. Normal water and sewer billing collections comprise about 94% of all water and sewer fund revenues. A fund balance allocation of \$125,000 is proposed in this fund to bridge the gap projected by a possible shortfall of revenues associated with the coronavirus.

No rate or tax increases are proposed in either fund.

The General Fund will continue to provide for basic services and overall operations. The provision of Public Safety Services (Police and Fire) is the largest obligation, comprising about 43% collectively. In the Water & Sewer Fund—with the exception of the first annual payment due on the Town's new meters (\$157,967)—expenditures largely mirror figures budgeted for Fiscal Year 2019-2020. As structured, the budget would provide a two percent (2%) increase for all permanent, full-time employees.

Highlights of the Proposed 2020-2021 Budget

1. No Rate or Tax Increases
2. Police Dispatch Center Software Upgrades
3. Fire Department Office of State Fire Marshal Matching Grant (Turnout Gear)
4. HWY 711 Critical Sewer Manhole Repairs

Closing Comments

I trust the Board will find enclosed all the information needed to thoroughly review and analyze the proposed budget. Management and staff are prepared to respond to any inquiries the Board deems necessary to make well-informed decisions regarding the budget. Please feel free to contact me as needed for further information or to clarify any questions. I want to personally thank Council and our employees for all of their effort and support this budget season. Your commitment to the Town of Pembroke continues to make Pembroke a better place to live, work and play.

Respectfully Submitted,



Tyler W. Thomas
Town Manager

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Fund: 10					
Acct Type: Revenues					
Dept Desc:					
10-3010-0002	PAYMENT IN LIEU OF TAX	\$31,758.70	\$28,000.00	\$30,440.64	\$28,000.00
10-3010-2010	AD VALOREM TAX YEAR 2010	\$0.00	\$100.00	\$528.80	\$0.00
10-3010-2011	AD VALOREM TAX YEAR 2011	\$5.15	\$200.00	\$412.16	\$100.00
10-3010-2012	AD VALOREM TAX YEAR 2012	\$95.41	\$200.00	\$553.36	\$100.00
10-3010-2013	AD VALOREM TAX YEAR 2013	\$431.35	\$500.00	\$369.83	\$200.00
10-3010-2014	AD VALOREM TAX YEAR 2014	\$691.21	\$2,000.00	\$1,053.38	\$500.00
10-3010-2015	AD VALOREM TAX YEAR 2015	\$514.59	\$2,000.00	\$5,355.86	\$500.00
10-3010-2016	AD VALOREM TAX YEAR 2016	\$2,112.77	\$5,000.00	\$8,768.00	\$500.00
10-3010-2017	AD VALOREM TAX YEAR 2017	\$6,611.55	\$10,000.00	\$43,794.19	\$3,000.00
10-3010-2018	AD VALOREM TAX YEAR 2018	\$34,162.48	\$30,000.00	\$1,113,006.69	\$5,000.00
10-3010-2019	AD VALOREM TAX YEAR 2019	\$1,124,715.06	\$1,075,000.00	\$0.00	\$30,000.00
10-3010-2020	CURRENT TAX YEAR	\$0.00	\$0.00	\$0.00	\$1,075,000.00
10-3020-0000	OVER & SHORT	(\$3.74)	\$10.00	\$58.18	\$10.00
10-3020-2019	2019 VEHICLE TAX PROCEEDS	\$55,303.59	\$70,000.00	\$0.00	\$0.00
10-3020-2020	2020 VEHICLE TAX PROCEEDS	\$0.00	\$0.00	\$0.00	\$60,000.00
10-3110-0000	TAX DISCOUNT	(\$5,207.22)	(\$5,200.00)	(\$5,384.73)	(\$5,200.00)
10-3170-0000	TAX PENALTY	\$10,253.26	\$11,000.00	\$11,997.79	\$11,000.00
10-3250-0000	BUSINESS LICENSE	\$12,965.00	\$11,000.00	\$10,635.00	\$11,000.00
10-3350-0000	MISCELLANEOUS	\$19,677.68	\$15,000.00	\$31,517.68	\$15,000.00
10-3350-0003	US CELLULAR LEASE	\$13,500.00	\$14,000.00	\$15,455.35	\$14,000.00
10-3350-0004	AT&T LEASE	\$0.00	\$17,000.00	\$17,269.05	\$17,000.00
10-3350-0005	T-MOBLIE/AMERICAN TOWERS	\$25,348.00	\$30,400.00	\$32,952.40	\$30,400.00
10-3350-0006	VERIZON WIRELESS LEASE	\$38,405.40	\$33,000.00	\$38,405.40	\$35,000.00
10-3350-0007	PEMBROKE ABC REVENUE	\$33,352.07	\$30,000.00	\$31,285.23	\$30,000.00
10-3350-0009	GOLF CART PERMITS	\$42,280.00	\$27,000.00	\$27,555.00	\$1,000.00
10-3350-0299	TRANSFER FROM FUND BALANCE	\$0.00	\$150,000.00	\$0.00	\$140,000.00

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
10-3350-0510	POLICE DONATIONS	\$1,290.00	\$1,000.00	\$3,150.00	\$1,000.00
10-3350-0540	PARK SPONSORSHIP	\$1,000.00	\$5,000.00	\$3,500.00	\$3,000.00
10-3350-0691	PARK REVENUE & FEES	\$32,624.41	\$60,000.00	\$36,869.74	\$50,000.00
10-3370-0000	UTILITY FRANCHISE TAX	\$140,536.58	\$265,000.00	\$271,441.49	\$245,000.00
10-3410-0000	BEER & WINE	\$13,965.53	\$14,000.00	\$13,938.99	\$14,000.00
10-3420-0000	LEAD FOR NC FELLOW GRANT	\$7,702.54	\$17,000.00	\$0.00	\$28,000.00
10-3430-0000	POWELL BILL	\$92,869.24	\$90,000.00	\$93,304.38	\$90,000.00
10-3450-0000	LOCAL SALES TAX	\$655,781.75	\$760,000.00	\$853,235.42	\$720,000.00
10-3450-0001	FIRE PROTECTION SERVICES	\$23,152.50	\$24,000.00	\$20,981.42	\$25,517.00
10-3490-0003	PSRC-RESOURCE OFFICER	\$30,928.07	\$42,000.00	\$45,280.74	\$42,000.00
10-3490-0006	NC GOVERNOR'S CRIME COMMISS	\$0.00	\$24,000.00	\$0.00	\$24,000.00
10-3490-0008	NC GOVERNOR'S HIGHWAY SAFET	\$8,089.95	\$25,000.00	\$0.00	\$0.00
10-3510-0000	COURT COST, OFFICER FEES	\$513.00	\$1,000.00	\$906.37	\$1,000.00
10-3510-0001	COURTHOUSE REVENUE	\$2,133.00	\$3,500.00	\$2,888.40	\$2,500.00
10-3590-0000	SANITATION FEES	\$513,600.02	\$540,000.00	\$560,759.25	\$540,000.00
10-3680-0000	INTEREST INCOME	\$15,509.53	\$13,000.00	\$17,919.06	\$12,000.00
10-3980-0000	CRUISING VIOLATIONS	\$125.00	\$200.00	\$200.00	\$100.00
10-3990-0000	NOISE ORDINANCE VIOLATIONS	\$50.00	\$100.00	\$0.00	\$100.00
		\$2,986,843.43	\$3,441,010.00	\$3,340,404.52	\$3,300,327.00
		\$2,986,843.43	\$3,441,010.00	\$3,340,404.52	\$3,300,327.00

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Acct Type: Expenses					
Dept Desc: 4100 GOVERNING BODY					
10-4100-0002	SALARIES & WAGES	\$20,900.00	\$22,800.00	\$18,150.00	\$22,800.00
10-4100-0004	PROFESSIONAL SERVICES	\$44,750.11	\$48,000.00	\$30,468.12	\$48,000.00
10-4100-0005	SOCIAL SECURITY	\$1,594.65	\$1,750.00	\$1,386.40	\$1,500.00
10-4100-0006	GROUP INSURANCE	\$8,495.38	\$9,200.00	\$9,019.55	\$9,000.00
10-4100-0014	TRAVEL	\$21,386.20	\$33,000.00	\$30,627.92	\$33,000.00
10-4100-0053	DUE & SUBSCRIPTIONS	\$5,195.00	\$5,500.00	\$5,119.00	\$5,500.00
10-4100-0054	INSURANCE & BONDING	\$14,622.12	\$21,000.00	\$20,155.52	\$21,000.00
10-4100-0057	MISCELLANEOUS	\$3,080.93	\$3,100.00	\$3,564.91	\$3,100.00
		(\$120,024.39)	(\$144,350.00)	(\$118,491.42)	(\$143,900.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 4200 ADMINISTRATION					
10-4200-0002	SALARIES & WAGES	\$103,472.83	\$103,413.00	\$71,841.08	\$116,100.00
10-4200-0004	PROFESSIONAL SERVICES	\$43,193.45	\$47,000.00	\$31,473.35	\$47,000.00
10-4200-0005	SOCIAL SECURITY	\$7,156.36	\$7,914.00	\$5,506.46	\$8,500.00
10-4200-0006	GROUP INSURANCE	\$5,042.33	\$5,400.00	\$5,615.57	\$5,400.00
10-4200-0007	RETIREMENT	\$8,489.62	\$8,800.00	\$7,809.06	\$8,800.00
10-4200-0008	GROUP INSURANCE RETIREES	\$2,952.00	\$3,800.00	\$3,898.75	\$4,200.00
10-4200-0011	POSTAGE & TELEPHONE	\$14,679.68	\$17,000.00	\$16,947.40	\$17,000.00
10-4200-0014	TRAVEL	\$2,463.80	\$8,000.00	\$7,835.82	\$5,000.00
10-4200-0016	MAINT & REPAIR -EQUIPMENT	\$2,619.34	\$3,000.00	\$2,499.73	\$3,000.00
10-4200-0017	MAINT & REPAIR - AUTO	\$0.00	\$1,000.00	\$0.00	\$1,000.00
10-4200-0031	AUTO SUPPLIES	\$531.86	\$1,000.00	\$534.17	\$1,000.00
10-4200-0033	DEPARTMENTAL SUPPLIES	\$31,768.33	\$30,000.00	\$32,639.13	\$30,000.00
10-4200-0053	DUES & SUBSCRIPTIONS	\$982.50	\$1,300.00	\$1,258.27	\$1,300.00
10-4200-0054	INSURANCE & BONDING	\$10,856.00	\$10,000.00	\$11,008.37	\$10,000.00
10-4200-0057	MISCELLANEOUS	\$1,595.19	\$3,000.00	\$2,656.10	\$3,000.00
10-4200-0074	CAPITAL OUTLAY	\$3,140.08	\$3,500.00	\$0.00	\$3,500.00
		(\$238,943.37)	(\$254,127.00)	(\$201,523.26)	(\$264,800.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 4700 COURTHOUSE					
10-4700-0011	POSTAGE & TELEPHONE	\$1,004.77	\$1,000.00	\$1,249.83	\$1,000.00
10-4700-0013	UTILITIES	\$1,120.45	\$3,500.00	\$3,435.52	\$3,500.00
10-4700-0021	RENT	\$16,500.00	\$18,000.00	\$19,282.40	\$18,000.00
		(\$18,625.22)	(\$22,500.00)	(\$23,967.75)	(\$22,500.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 5000 PUBLIC BUILDINGS/GROUNDS					
10-5000-0013	UTILITIES	\$30,445.93	\$38,000.00	\$38,315.85	\$38,000.00
10-5000-0015	MAINTENANCE & REPAIR	\$44,383.30	\$45,000.00	\$54,530.38	\$45,000.00
10-5000-0037	DOWNTOWN GRANT	\$0.00	\$15,000.00	\$4,414.24	\$10,000.00
		(\$74,829.23)	(\$98,000.00)	(\$97,260.47)	(\$93,000.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 5100 POLICE					
10-5100-0002	SALARIES & WAGES	\$567,360.59	\$687,300.00	\$697,706.05	\$690,000.00
10-5100-0005	SOCIAL SECURITY	\$42,747.33	\$52,500.00	\$53,113.37	\$52,500.00
10-5100-0006	GROUP INSURANCE	\$75,759.25	\$98,000.00	\$93,480.03	\$88,000.00
10-5100-0007	RETIREMENT	\$76,319.88	\$96,000.00	\$86,912.74	\$96,000.00
10-5100-0008	GROUP INSURANCE RETIREES	\$9,615.48	\$8,700.00	\$9,770.33	\$9,000.00
10-5100-0011	POSTAGE & TELEPHONE	\$19,111.99	\$20,000.00	\$22,038.85	\$20,000.00
10-5100-0014	TRAVEL	\$2,494.89	\$6,000.00	\$3,401.97	\$5,000.00
10-5100-0016	MAINT & REPAIR-EQUIPMENT	\$21,295.91	\$20,000.00	\$3,742.56	\$20,000.00
10-5100-0017	MAINT & REPAIR-AUTO	\$8,107.65	\$10,000.00	\$8,847.23	\$10,000.00
10-5100-0022	UNEMPLOYMENT TAXES	\$746.56	\$0.00	\$457.73	\$0.00
10-5100-0031	AUTO SUPPLIES	\$35,451.37	\$40,000.00	\$50,537.37	\$40,000.00
10-5100-0033	DEPARTMENTAL SUPPLIES	\$40,622.95	\$45,000.00	\$45,066.45	\$45,000.00
10-5100-0034	GHSP GRANT EXPENDITURES	\$249.46	\$25,000.00	\$8,045.76	\$0.00
10-5100-0035	K-9 EXPENSES	\$2,293.88	\$3,000.00	\$1,999.39	\$3,000.00
10-5100-0036	UNIFORMS	\$15,509.87	\$15,000.00	\$14,559.49	\$15,000.00
10-5100-0037	NC GOV. CRIME COMMISSION EXP	\$0.00	\$24,000.00	\$0.00	\$24,000.00
10-5100-0054	INSURANCE & BONDINGS	\$35,674.65	\$40,000.00	\$33,517.74	\$40,000.00
10-5100-0057	MISCELLANEOUS	\$8,562.45	\$9,000.00	\$7,271.26	\$9,000.00
10-5100-0060	COMMUNICATION EQUIPMENT	\$3,780.00	\$5,000.00	\$3,607.50	\$5,000.00
10-5100-0074	CAPITAL OUTLAY	\$69,515.24	\$69,000.00	\$107,426.80	\$18,000.00
		(\$1,035,219.40)	(\$1,273,500.00)	(\$1,251,502.62)	(\$1,189,500.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 5300 FIRE					
10-5300-0002	SALARIES & WAGES	\$20,195.20	\$22,000.00	\$30,025.00	\$22,000.00
10-5300-0005	SOCIAL SECURITY	\$287.66	\$400.00	\$367.20	\$400.00
10-5300-0011	POSTAGE & TELEPHONE	\$5,736.70	\$5,500.00	\$6,254.99	\$5,500.00
10-5300-0013	UTILITIES	\$4,936.88	\$9,000.00	\$5,366.59	\$9,000.00
10-5300-0014	TRAVEL	\$4,168.28	\$8,000.00	\$4,941.43	\$8,000.00
10-5300-0016	MAINT & REPAIR-EQUIPMENT	\$1,174.40	\$5,000.00	\$3,147.52	\$5,000.00
10-5300-0017	MAINT & REPAIR - AUTO	\$7,723.36	\$20,000.00	\$9,987.61	\$20,000.00
10-5300-0031	AUTO SUPPLIES	\$3,023.09	\$2,000.00	\$1,643.25	\$2,000.00
10-5300-0033	DEPARTMENTAL SUPPLIES	\$42,403.46	\$45,000.00	\$59,924.12	\$45,000.00
10-5300-0045	CONTRACTURAL SERVICE	\$0.00	\$500.00	\$0.00	\$500.00
10-5300-0053	DUES & SUBSCRIPTIONS	\$1,920.00	\$4,500.00	\$5,362.79	\$4,500.00
10-5300-0054	INSURANCE & BONDING	\$10,564.37	\$9,100.00	\$8,864.38	\$9,100.00
10-5300-0057	MISCELLANEOUS	\$550.00	\$1,000.00	\$1,016.00	\$1,000.00
10-5300-0074	CAPITAL OUTLAY	\$450,207.40	\$56,000.00	\$30,395.00	\$51,034.00
		(\$552,890.80)	(\$188,000.00)	(\$167,295.88)	(\$183,034.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 5600 PUBLICWORKS/STREET					
10-5600-0013	UTILITIES	\$47,656.21	\$55,000.00	\$50,731.92	\$55,000.00
10-5600-0016	MAINT & REPAIR - EQUIPMENT	\$17,220.39	\$1,700.00	\$1,804.96	\$1,700.00
10-5600-0017	MAINT & REPAIR - AUTO	\$1,273.08	\$1,500.00	\$1,685.95	\$1,500.00
10-5600-0018	STREET REPAIRS	\$0.00	\$0.00	\$0.00	\$6,000.00
10-5600-0031	AUTO SUPPLIES	\$18,397.54	\$20,000.00	\$28,370.51	\$20,000.00
10-5600-0033	MAINT STREET/DEPT SUPPLIES	\$25,837.65	\$30,000.00	\$26,723.66	\$30,000.00
10-5600-0034	CODE ENFORCEMENT	\$51.25	\$15,000.00	\$2,521.74	\$10,000.00
10-5600-0054	INSURANCE & BONDING	\$9,447.24	\$9,000.00	\$7,693.60	\$9,000.00
10-5600-0057	MISCELLANEOUS	\$16.00	\$1,000.00	\$1,031.00	\$1,000.00
10-5600-0074	CAPITAL OUTLAY	\$14,150.22	\$0.00	\$9,310.00	\$0.00
		(\$134,049.58)	(\$133,200.00)	(\$129,873.34)	(\$134,200.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 5700 POWELL BILL					
10-5700-0045	CONTRACTURAL SERVICE	\$97,932.05	\$90,000.00	\$94,351.00	\$90,000.00
10-5700-0054	INSURANCE & BONDING	\$8,546.84	\$9,600.00	\$9,633.71	\$9,600.00
10-5700-0074	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00
		(\$106,478.89)	(\$99,600.00)	(\$103,984.71)	(\$99,600.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 5800 SANITATION					
10-5800-0045	CONTRACTURAL SERVICE	\$363,687.01	\$415,000.00	\$365,626.24	\$415,000.00
10-5800-0057	LANDFILL FEES	\$79,017.60	\$85,000.00	\$92,829.56	\$85,000.00
		(\$442,704.61)	(\$500,000.00)	(\$458,455.80)	(\$500,000.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 6600 NON - DEPARTMENTAL					
10-6600-0020	POLICE DEPT - VEHICLE	\$0.00	\$7,190.00	\$7,190.00	\$7,190.00
10-6600-0021	POLICE DEPT - FIRE TRUCK	\$15,667.14	\$15,667.00	\$37,278.12	\$40,136.00
10-6600-0022	ADMIN - TOWN HALL	\$54,893.00	\$54,893.00	\$54,893.00	\$54,893.00
10-6600-0066	LIBRARY ADDITION	\$14,904.00	\$14,904.00	\$14,904.00	\$14,904.00
10-6600-0074	BB&T- RECREATION COMPLEX	\$165,211.18	\$162,471.00	\$167,951.69	\$162,471.00
		(\$250,675.32)	(\$255,125.00)	(\$282,216.81)	(\$279,594.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 6900 SPECIAL APPROPRIATION					
10-6900-0031	RESCUE SQUAD - GAS	\$5,000.00	\$5,000.00	\$17,000.00	\$5,000.00
10-6900-0032	LRDA-LUMBEE HOMECOMING	\$3,500.00	\$3,500.00	\$7,500.00	\$3,500.00
10-6900-0033	PALMER DRUG DONATION	\$1,250.00	\$1,000.00	\$1,000.00	\$1,000.00
10-6900-0034	UNCP-ATHLETICS	\$4,700.00	\$4,700.00	\$4,700.00	\$4,700.00
10-6900-0035	PEMBROKE DAY	\$3,879.50	\$4,500.00	\$3,867.50	\$4,500.00
10-6900-0036	PEMBROKE HOUSING AUTHORITY	\$2,500.00	\$3,000.00	\$2,500.00	\$3,000.00
10-6900-0054	CONTRIBUTIONS/DONATIONS	\$7,821.00	\$11,000.00	\$8,100.00	\$11,000.00
10-6900-0066	CONTRIBUTIONS TO ROB/CTY LIB	\$22,500.00	\$22,500.00	\$21,000.00	\$22,500.00
		(\$51,150.50)	(\$55,200.00)	(\$65,667.50)	(\$55,200.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 6910 RECREATION					
10-6910-0002	SALARIES & WAGES	\$95,164.77	\$118,000.00	\$104,319.58	\$119,700.00
10-6910-0005	SOCIAL SECURITY	\$7,181.56	\$9,100.00	\$7,871.11	\$9,100.00
10-6910-0006	GROUP INSURANCE	\$20,422.90	\$22,200.00	\$22,389.58	\$22,800.00
10-6910-0007	RETIREMENT	\$8,797.02	\$9,600.00	\$8,496.51	\$9,600.00
10-6910-0011	POSTAGE & TELEPHONE	\$4,209.10	\$5,500.00	\$4,503.85	\$5,500.00
10-6910-0013	UTILITIES	\$15,250.68	\$19,000.00	\$21,492.30	\$19,000.00
10-6910-0014	TRAVEL	\$980.16	\$2,500.00	\$1,003.69	\$2,500.00
10-6910-0016	MAINTENANCE & REPAIR	\$14,527.17	\$25,000.00	\$17,432.23	\$25,000.00
10-6910-0031	AUTO SUPPLIES	\$821.67	\$1,000.00	\$1,430.87	\$1,000.00
10-6910-0033	DEPARTMENTAL SUPPLIES	\$40,459.77	\$50,000.00	\$49,124.28	\$45,000.00
10-6910-0035	LAUNDRY	\$549.45	\$2,000.00	\$530.94	\$2,000.00
10-6910-0036	PARK SIGNAGE EXPENSES	\$0.00	\$5,000.00	\$290.00	\$3,000.00
10-6910-0045	CONTRACTURAL SERVICE	\$14,758.65	\$24,000.00	\$19,649.70	\$20,000.00
10-6910-0053	DUES & SUBSCRIPTIONS	\$50.00	\$400.00	\$385.00	\$400.00
10-6910-0054	INSURANCE & BONDING	\$11,608.04	\$16,000.00	\$16,141.33	\$12,000.00
10-6910-0057	MISCELLANEOUS	\$209.58	\$3,000.00	\$1,104.88	\$3,000.00
10-6910-0058	TOWN OF PEMBROKE COMMUNIT	\$18,981.49	\$20,000.00	\$12,774.66	\$20,000.00
10-6910-0074	CAPITAL OUTLAY	\$46,033.68	\$39,000.00	\$27,300.00	\$0.00
		(\$300,005.69)	(\$371,300.00)	(\$316,240.51)	(\$319,600.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 9990 DEPARTMENT - 9990					
10-9990-0099	CONTINGENCY	\$0.00	\$41,108.00	\$0.00	\$15,399.00
		\$0.00	(\$41,108.00)	\$0.00	(\$15,399.00)
		(\$3,325,597.00)	(\$3,436,010.00)	(\$3,216,480.07)	(\$3,300,327.00)
		(\$338,753.57)	\$5,000.00	\$123,924.45	\$0.00

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Fund: 30					
Acct Type: Revenues					
Dept Desc:					
30-3350-0000	MISCELLANEOUS	\$163,787.90	\$200,000.00	\$347,479.29	\$150,000.00
30-3350-0299	TRANSFER FROM FUND BALANCE	\$0.00	\$0.00	\$0.00	\$125,000.00
30-3680-0000	INTEREST INCOME	\$22,597.30	\$22,000.00	\$26,785.99	\$17,000.00
30-3710-0000	WATER/SEWER COLLECTIONS	\$2,282,178.25	\$2,560,000.00	\$2,657,003.56	\$2,480,000.00
30-3730-0000	TAPS & CONNECTIONS	\$11,725.00	\$5,000.00	\$12,000.00	\$5,000.00
30-3750-0000	RECONNECT FEE	\$6,815.09	\$5,000.00	\$5,592.33	\$5,000.00
		\$2,487,103.54	\$2,792,000.00	\$3,048,861.17	\$2,782,000.00
		\$2,487,103.54	\$2,792,000.00	\$3,048,861.17	\$2,782,000.00

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Acct Type: Expenses					
Dept Desc: 5500 PUBLIC WORKS ADMIN					
30-5500-0002	SALARIES & WAGES	\$272,794.95	\$292,900.00	\$290,283.62	\$300,600.00
30-5500-0004	PROFESSIONAL SERVICES	\$35,097.92	\$45,000.00	\$30,984.85	\$45,000.00
30-5500-0005	SOCIAL SECURITY	\$19,979.49	\$22,400.00	\$21,243.38	\$22,400.00
30-5500-0006	GROUP INSURANCE	\$51,500.08	\$54,600.00	\$57,056.54	\$56,000.00
30-5500-0007	RETIREMENT	\$32,899.03	\$35,300.00	\$13,550.52	\$37,000.00
30-5500-0008	GROUP INSURANCE RETIREES	\$2,874.65	\$5,200.00	\$15,530.17	\$5,200.00
30-5500-0011	POSTAGE & TELEPHONE	\$6,536.13	\$10,000.00	\$8,204.57	\$10,000.00
30-5500-0013	UTILITIES	\$9,557.89	\$9,000.00	\$9,313.97	\$9,000.00
30-5500-0014	TRAVEL	\$3,131.55	\$3,500.00	\$3,558.62	\$3,500.00
30-5500-0016	MAINT & REPAIR - EQUIPMENT	\$18,611.63	\$18,000.00	\$15,028.91	\$18,000.00
30-5500-0017	MAINT & REPAIR - AUTO	\$7,426.50	\$15,000.00	\$14,152.60	\$15,000.00
30-5500-0022	UNEMPLOYMENT TAXES	\$487.28	\$0.00	\$337.76	\$0.00
30-5500-0031	AUTO SUPPLIES	\$13,704.37	\$14,000.00	\$10,779.82	\$14,000.00
30-5500-0033	DEPARTMENT SUPPLIES	\$30,784.56	\$43,000.00	\$44,112.18	\$43,000.00
30-5500-0035	LAUNDRY	\$913.20	\$1,500.00	\$1,006.76	\$1,500.00
30-5500-0045	CONTRACTUAL SERVICE	\$625.00	\$1,000.00	\$1,148.00	\$1,000.00
30-5500-0053	DUES & SUBSCRIPTIONS	\$750.00	\$1,000.00	\$1,302.00	\$1,000.00
30-5500-0054	INSURANCE & BONDING	\$11,376.50	\$11,500.00	\$10,929.05	\$11,500.00
30-5500-0057	MISCELLANEOUS	\$1,759.53	\$2,000.00	\$2,158.86	\$2,000.00
30-5500-0074	CAPITAL OUTLAY	\$40,463.91	\$40,500.00	\$215,449.56	\$0.00
		(\$561,274.17)	(\$625,400.00)	(\$766,131.74)	(\$595,700.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 6600 NON - DEPARTMENTAL					
30-6600-0021	WWTP - BOND PAYMENT	\$128,416.59	\$128,417.00	\$150,419.06	\$127,289.00
30-6600-0023	WATER & SEWER IMPROVEMENTS	\$9,650.00	\$9,650.00	\$10,050.00	\$9,250.00
30-6600-0024	IEA LIFT STATION	\$0.00	\$0.00	\$0.00	\$17,861.00
30-6600-0025	ADVANCE METER INFRASTRUCTU	\$0.00	\$0.00	\$0.00	\$158,000.00
		(\$138,066.59)	(\$138,067.00)	(\$160,469.06)	(\$312,400.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 8100 WATER					
30-8100-0002	SALARIES & WAGES	\$220,292.32	\$253,800.00	\$230,394.35	\$252,300.00
30-8100-0004	PROFESSIONAL SERVICES	\$600.00	\$5,000.00	\$5,090.50	\$5,000.00
30-8100-0005	SOCIAL SECURITY	\$16,566.97	\$19,400.00	\$17,406.57	\$19,400.00
30-8100-0006	GROUP INSURANCE	\$51,264.88	\$58,000.00	\$60,720.96	\$58,000.00
30-8100-0007	RETIREMENT	\$25,522.56	\$30,600.00	\$3,993.65	\$30,600.00
30-8100-0008	GROUP INSURANCE RETIREES	\$1,994.94	\$2,600.00	\$4,182.09	\$2,600.00
30-8100-0011	POSTAGE & TELEPHONE	\$1,295.15	\$11,000.00	\$7,995.71	\$11,000.00
30-8100-0013	UTILITIES	\$29,060.89	\$30,000.00	\$34,558.78	\$30,000.00
30-8100-0014	TRAVEL	\$1,317.62	\$2,000.00	\$1,650.88	\$2,000.00
30-8100-0016	MAINT & REPAIR - EQUIPMENT	\$113,848.28	\$145,000.00	\$139,183.52	\$145,000.00
30-8100-0017	MAINT & REPAIR - AUTO	\$258.07	\$2,000.00	\$0.00	\$2,000.00
30-8100-0031	AUTO SUPPLIES	\$6,170.53	\$10,000.00	\$6,596.49	\$10,000.00
30-8100-0033	DEPARTMENTAL SUPPLIES	\$87,396.97	\$75,000.00	\$76,342.38	\$75,000.00
30-8100-0035	LAUNDRY	\$2,664.61	\$2,000.00	\$2,337.15	\$2,000.00
30-8100-0053	DUES & SUBSCRIPTIONS	\$2,952.00	\$6,500.00	\$6,460.00	\$6,500.00
30-8100-0054	INSURANCE & BONDING	\$17,428.20	\$18,000.00	\$17,351.10	\$18,000.00
30-8100-0057	MISCELLANEOUS	\$20,000.00	\$20,500.00	\$450.37	\$20,500.00
30-8100-0074	CAPITAL OUTLAY	\$76,200.00	\$86,000.00	\$19,898.00	\$0.00
		(\$674,833.99)	(\$777,400.00)	(\$634,612.50)	(\$689,900.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 8110 SEWER					
30-8110-0002	SALARIES & WAGES	\$277,688.36	\$305,300.00	\$317,417.56	\$295,400.00
30-8110-0004	PROFESSIONAL SERVICES	\$29,280.23	\$45,000.00	\$46,877.03	\$45,000.00
30-8110-0005	SOCIAL SECURITY	\$20,926.22	\$23,400.00	\$23,878.94	\$22,000.00
30-8110-0006	GROUP INSURANCE	\$47,407.76	\$63,200.00	\$64,637.23	\$53,000.00
30-8110-0007	RETIREMENT	\$29,532.43	\$34,100.00	\$11,526.68	\$33,000.00
30-8110-0008	GROUP INSURANCE RETIREES	\$3,133.97	\$4,200.00	\$14,008.59	\$4,200.00
30-8110-0011	POSTAGE & TELEPHONE	\$12,514.52	\$13,000.00	\$13,039.25	\$13,000.00
30-8110-0013	UTILITIES	\$113,817.05	\$125,000.00	\$135,631.26	\$125,000.00
30-8110-0014	TRAVEL	\$2,519.45	\$2,000.00	\$924.07	\$2,000.00
30-8110-0016	MAINT & REPAIR - EQUIPMENT	\$117,781.86	\$125,000.00	\$124,372.03	\$125,000.00
30-8110-0017	MAINT & REPAIR - AUTO	\$108.47	\$500.00	\$265.82	\$500.00
30-8110-0031	AUTO SUPPLIES	\$171.69	\$200.00	\$468.60	\$200.00
30-8110-0033	DEPARTMENTAL SUPPLIES	\$154,104.76	\$140,000.00	\$161,682.84	\$140,000.00
30-8110-0035	LAUNDRY	\$1,292.52	\$2,000.00	\$1,961.71	\$2,000.00
30-8110-0045	CONTRACTUAL SERVICE	\$5,600.00	\$6,000.00	\$6,000.00	\$6,000.00
30-8110-0053	DUES & SUBSCRIPTIONS	\$1,800.00	\$2,100.00	\$1,970.00	\$2,100.00
30-8110-0054	INSURANCE & BONDING	\$30,960.19	\$30,000.00	\$30,217.01	\$30,000.00
30-8110-0057	MISCELLANEOUS	\$20,452.84	\$21,000.00	\$708.04	\$21,000.00
30-8110-0074	CAPITAL OUTLAY	\$42,950.00	\$67,000.00	\$35,758.00	\$32,000.00
30-8110-0116	SLUDGE REMOVAL	\$132,919.30	\$200,000.00	\$206,345.15	\$200,000.00
		(\$1,044,961.62)	(\$1,209,000.00)	(\$1,197,689.81)	(\$1,151,400.00)

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
Dept Desc: 9990 DEPARTMENT - 9990					
30-9990-0099	CONTINGENCY	\$0.00	\$103,544.00	\$0.00	\$32,600.00
		\$0.00	(\$103,544.00)	\$0.00	(\$32,600.00)
		(\$2,419,136.37)	(\$2,853,411.00)	(\$2,758,903.11)	(\$2,782,000.00)
		\$67,967.17	(\$61,411.00)	\$289,958.06	\$0.00

Account	Acct Name	Cur Act	Cur Bgt	PY Act	NY Req
		(\$270,786.40)	(\$56,411.00)	\$413,882.51	\$0.00

Capital Outlay

TOWN OF PEMBROKE				
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST				
FISCAL YEAR: 2020-21				
	FUND: 10			
	DEPT: ADMINISTRATION			
NAME	REMARKS	ACCOUNT NBR	REQUESTED QUANTITY	REQUESTED COST
SERVER UPGRADES / REPLACEMENT	Operating system has reached end of life. Server is no longer compatible with new operating systems which makes system more vulnerable to viruses, etc.	10.4200.0074	1	3500.00
TOTAL CAPITAL OUTLAY				3500.00

TOWN OF PEMBROKE			
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST			
FISCAL YEAR: 2020-21			
FUND: 10			
DEPT: POLICE			
NAME	REMARKS	ACCOUNT NBR	REQUESTED COST
Dispatch Software	Upgrade existing software	10.5100.0074	18000.00
TOTAL CAPITAL OUTLAY			18000.00

TOWN OF PEMBROKE			
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST			
FISCAL YEAR: 2020-21			
	FUND: 10		
	DEPT: FIRE		
NAME	REMARKS	ACCOUNT NBR	REQUESTED COST
TURNOUT GEAR	Office of State Fire Marshal 1 to 1 Matching Grant.	10.5300.0074	51034.00
TOTAL CAPITAL OUTLAY			51034.00

TOWN OF PEMBROKE
ANNUAL BUDGET ESTIMATE - CAPITAL OUTLAY REQUEST
FISCAL YEAR: 2020-21

FUND: 30
DEPT: SEWER

			REQUESTED
NAME	REMARKS	ACCOUNT NBR	COST
HWY 711 SEWER MANHOLE REPAIRS	Repair work to manholes on Hwy 711 that are failing	30.8110.0074	32000.00
TOTAL CAPITAL OUTLAY			32000.00